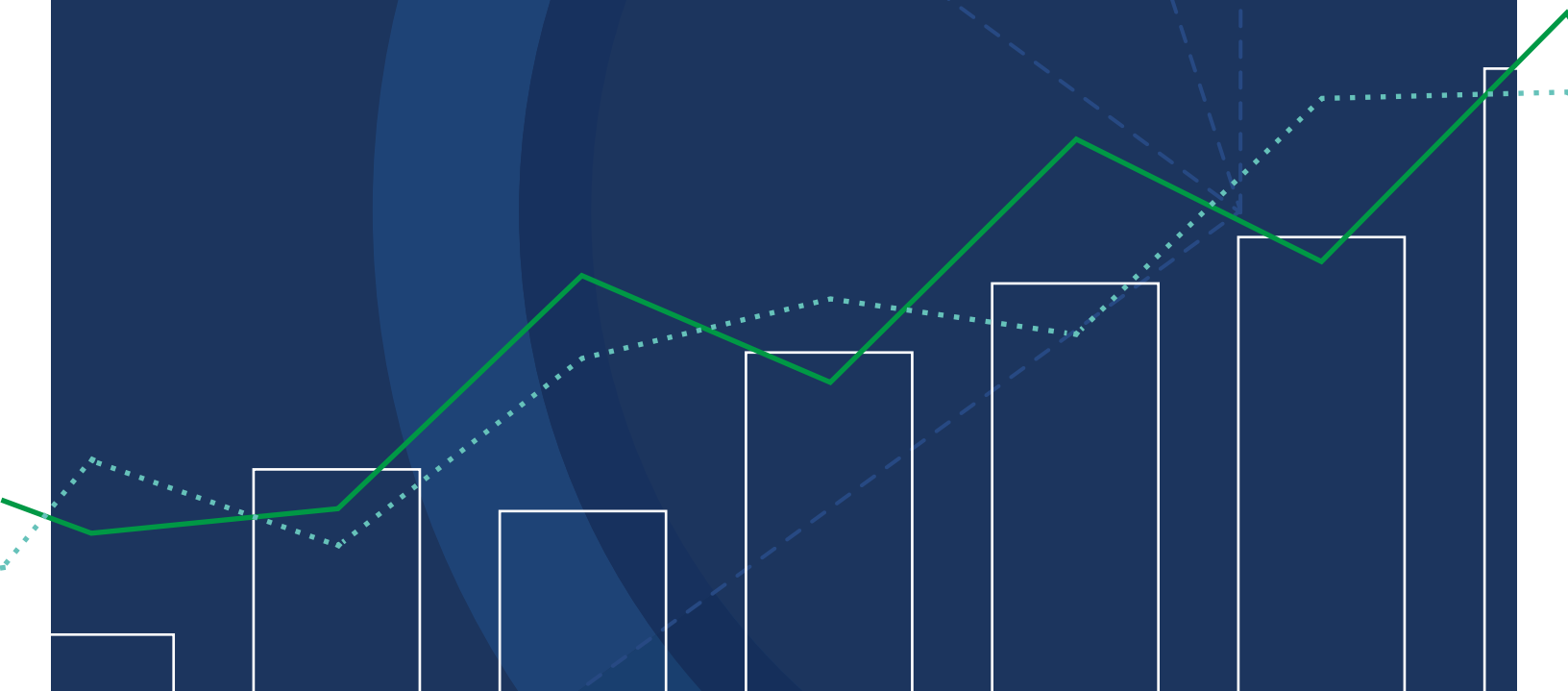


REPORTING MADE EASY

3

Steps to a Stronger KPI Strategy

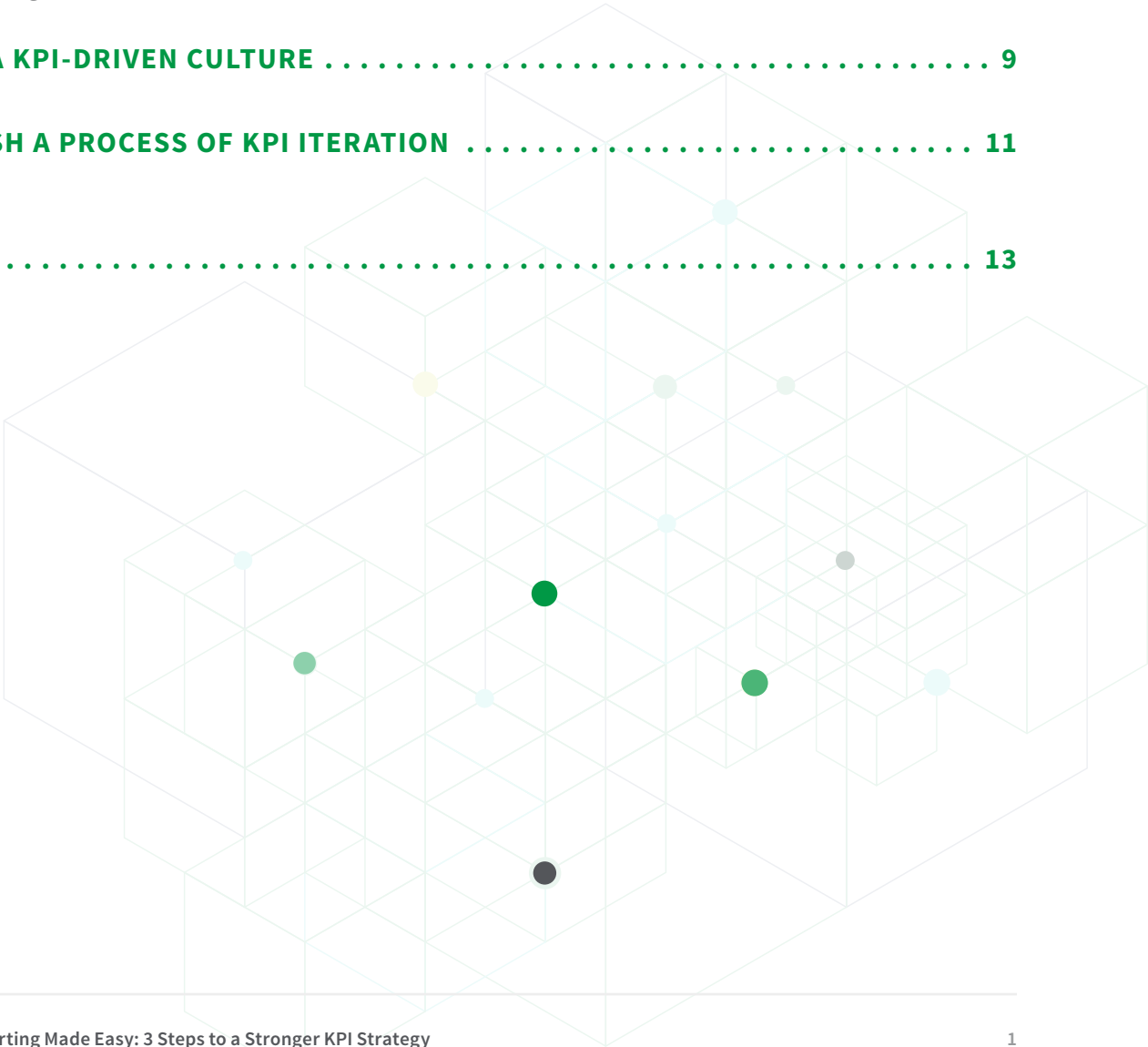


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KPI or TMI: Are you drowning in meaningless metrics?

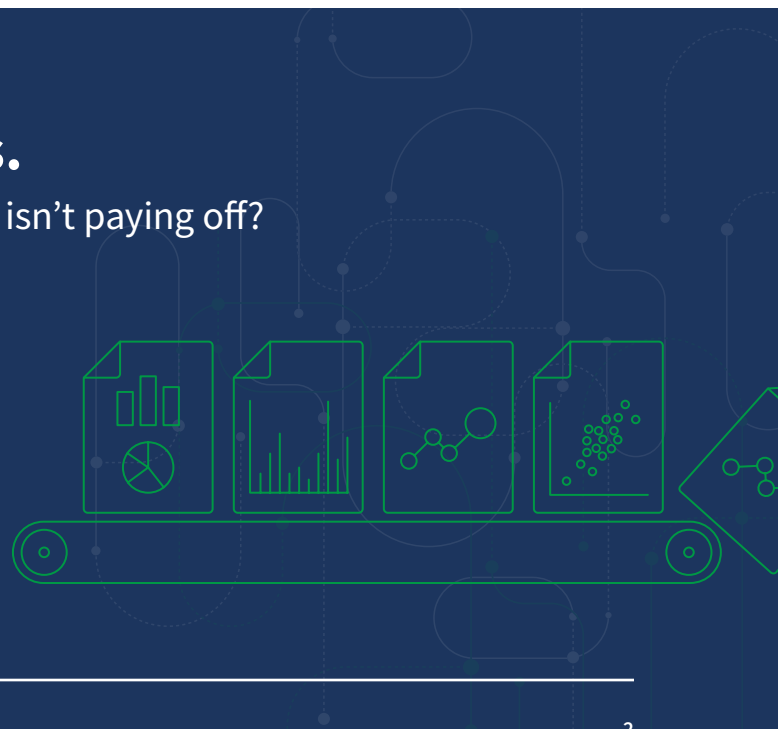
Every business leader today understands how important it is to have strategic KPI metrics that measure against objectives and goals. And over the years, industry-standard frameworks like the SMARTER criteria and the Balanced Scorecard Strategy have helped leaders and teams guide KPI development. Today, the vast majority of enterprises rely on KPIs to track progress and guide decisions.

But now that businesses have access to massive quantities of data, there's a new problem: KPI overload. It's easier than ever to fall into the trap of measurement for measurement's sake. Managers everywhere are learning the hard way that just because they can measure something doesn't mean that they should. The bottom line is, tracking and reporting KPIs takes work – and if your KPIs aren't leading to better results, they're not serving your business.

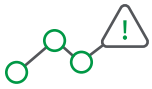
KPI overload: warning signs.

How do you know when your KPI reporting isn't paying off?

- People across your business are capturing metrics, but they can't say exactly why.
- KPIs are poured into reports or addendums, but only a few get attention.
- When KPIs do get discussed, they rarely lead to changes in strategy or direction.



KPI overload isn't the only challenge in building the right KPI strategy. Businesses today are struggling with two other key components. First, there's confusion about lagging versus leading indicators, and which to use where. And second, even when businesses know how crucial data is to their competitive edge, many aren't investing enough time or energy in data literacy. Not surprisingly, it's tough to have a KPI-driven culture when your people don't fully understand their KPIs.

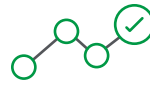


KPI Pitfalls

Confusing lagging and leading indicators – and choosing the wrong ones

Leaving employees in the dark – so they can't get behind their KPIs

Adding more and more KPIs until they're no longer meaningful



KPI Success Strategies

Selecting the right indicators for the right KPI metrics

Creating a KPI-driven culture by committing to data literacy

Establishing a process of KPI iteration – evaluating and refining in an ongoing way

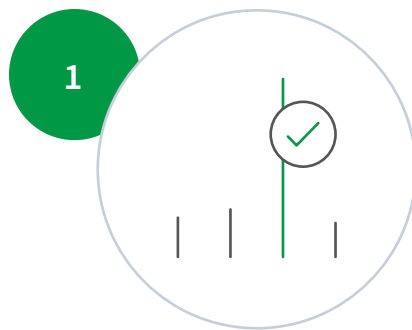
“In today’s challenging and competitive business landscape, it is more important than ever that business leaders and senior executives are able to make better informed decisions... KPIs, when properly understood and used effectively, provide a powerful tool in achieving just that. Without them, organizations are simply sailing blind.”

— BERNARD MARR, “WHAT IS A KPI?”

www.bernardmarr.com/default.asp?contentID=762

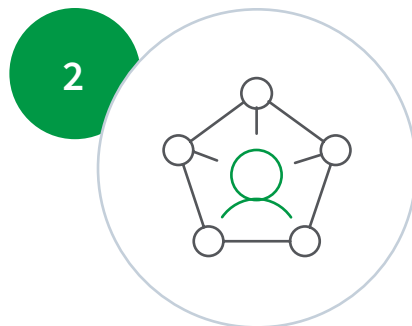
The 3 Secrets of Smarter KPIs

How can you engage everyone in your business with the metrics that drive the outcomes you want? By taking the following three steps to smarter, stronger, higher-performing KPIs:



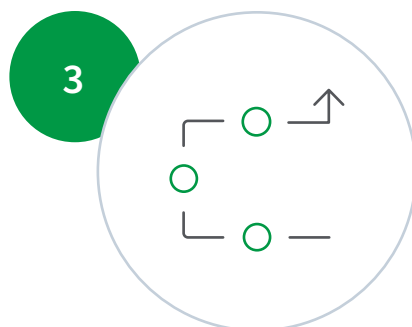
Choose the right KPIs

Understand lagging versus leading indicators



Create a KPI-driven culture

Boost data literacy across all your teams



Establish a process of KPI iteration

Report, evolve, and refine your KPIs on a schedule

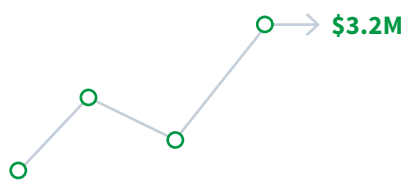


Choose the right KPIs:

Understand lagging versus leading indicators.



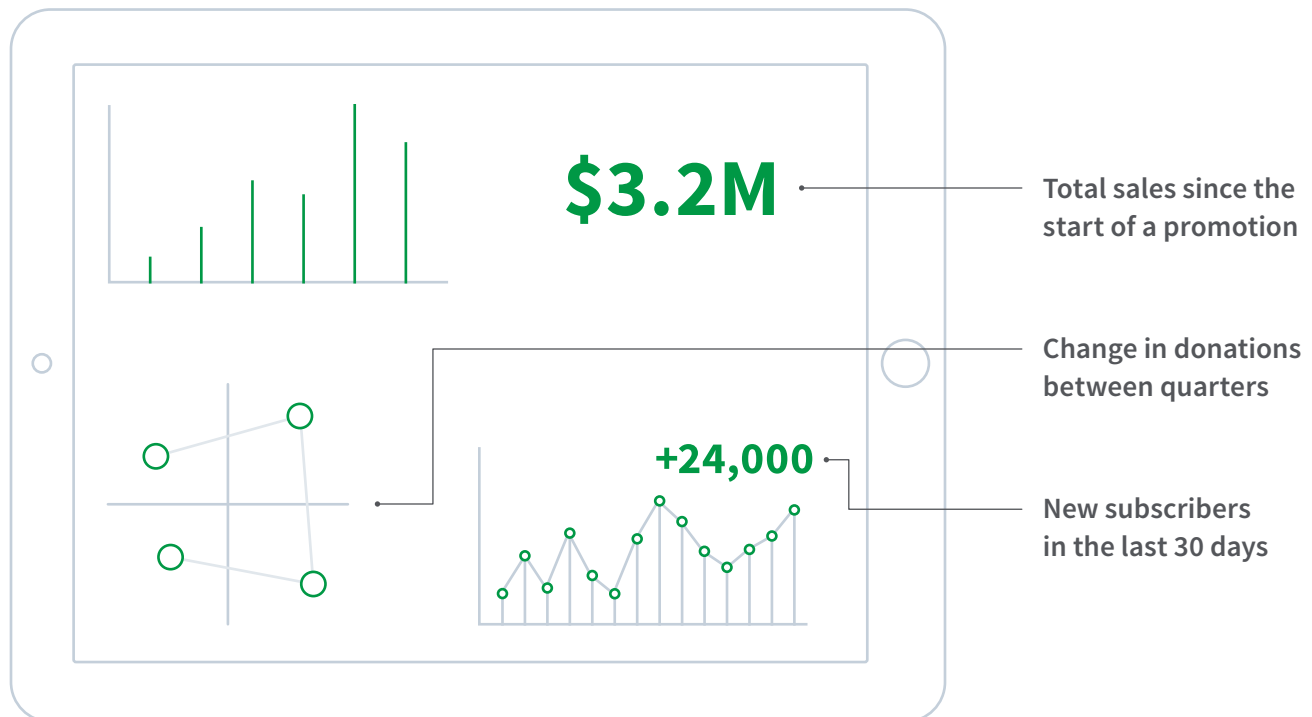
Not all metrics are created equal. Before you revise your KPI strategy, make sure you understand the difference between lagging and leading indicators, where to use each, and why you should monitor both.

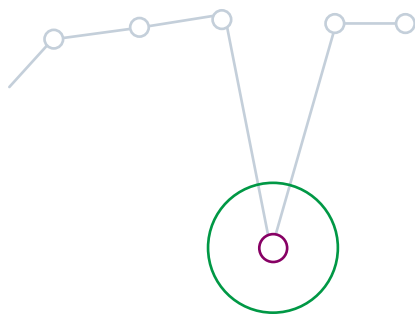


Lagging indicators capture an output.

Lagging indicators show results over a period of time – for example, total sales in the last quarter. They're easy to measure and provide quick answers about whether you've met your goals. C-level executives often use lagging indicators as a baseline for setting ambitious goals; for example, they might look at sales in their most recent quarter and decide to try to double sales in the next. The ultimate lagging indicator is annual revenue or profits.

Common lagging indicators

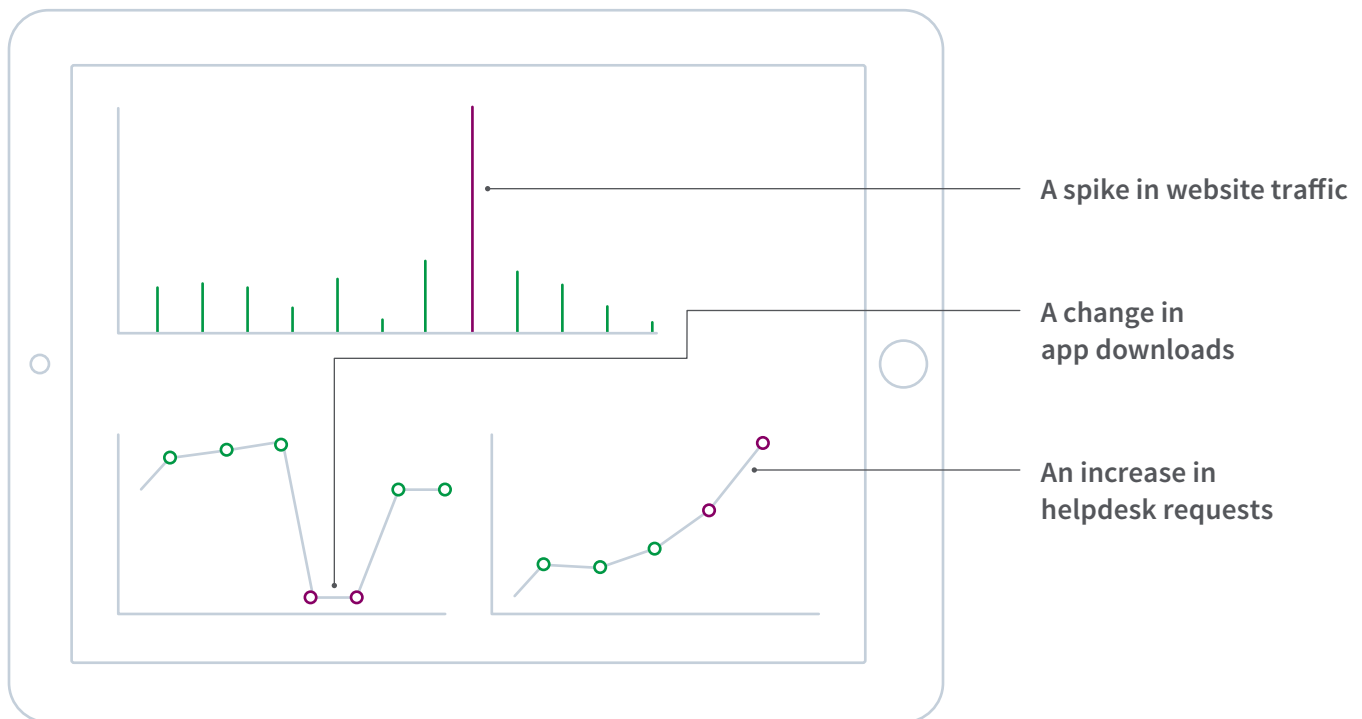




Leading indicators capture an input.

Leading indicators capture data that has an effect on an outcome, which makes them useful for predicting or anticipating an output. For example, if a SaaS company sees a sharp reduction in app downloads (a leading indicator), they might predict a drop in quarterly sales (a lagging indicator). And if they're using app downloads as a KPI, they can instantly spot that trend and alert the right team to look beneath it. Leading indicators tend to be more operational in nature, which makes them harder to measure but easier to influence.

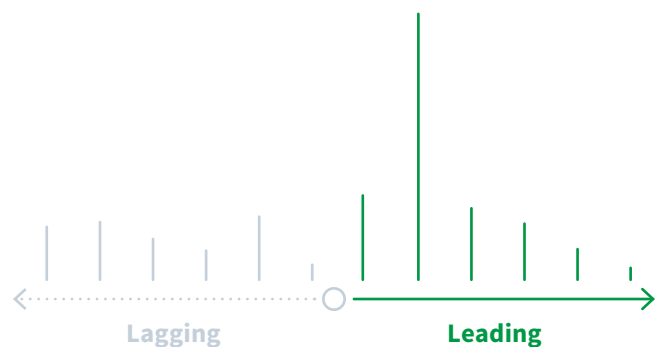
Common leading indicators



The quickest way to distinguish between lagging and leading indicators:

The first shows how you did.

The second shows how you're doing.



Choose the right indicators for KPI metrics.

Lagging and leading indicators don't exist in a vacuum. In fact, the relationship between them is critical. Lagging indicators tell you how you've done, but they don't tell you what you should change to do better. Leading indicators measure the things that affect your outcomes; when you track and monitor them, you can take action to make improvements.

Laddering up: Use your leading indicators to impact your lagging ones.

Role	Senior-level executives	Business units
Strategic Goal	<p>Capture high-level insights.</p> <p>Most executives are focused on tracking progress toward the big picture – and using the numbers to drive calls-to-action.</p>	<p>Shape strategy and develop tactics.</p> <p>Business units, project leads, and teams should focus on leading KPIs – the things they can change to deliver results.</p>
Lagging or Leading?	<p>Lagging:</p> <p>Choose metrics that capture progress toward the company goals.</p> <p>Make sure they're appropriate for your industry and stage of growth.</p>	<p>Leading:</p> <p>Identify which indicators make the biggest impact on your lagging indicators.</p> <p>Test your assumptions with data; track impact over a period of time.</p>



Whenever you have a strong correlation between a select number of leading KPIs and a larger number of lagging KPIs, you can see which leading KPIs will have the biggest impact on your lagging KPIs. That's smart KPI strategy. But not every lagging or leading indicator should be a KPI. So how can you make the right choices? Start with what you're trying to achieve and reverse-engineer from there.

Making the right choices: Reverse-engineer KPIs from your goals.

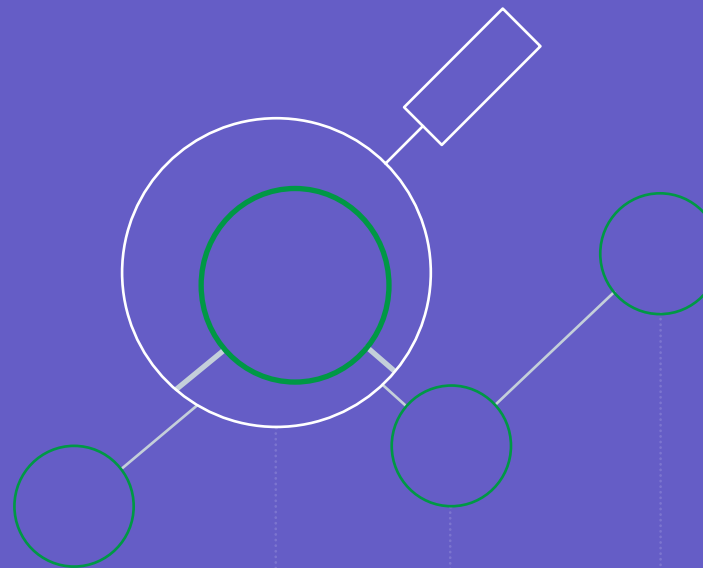
Role	Senior-level executive	Business units
Specific Goal	Double sales in the coming year.	Quadruple the number of net-new leads in the sales pipeline.
Sample KPI	Year-over-year sales.	The number of net-new leads in the sales pipeline.

PRO TIP

Lead with data.

A typical process for setting KPIs – whether lagging or leading – is to decide what matters and then measure it. But as you can see from the SaaS example above, the data itself can tell you what's important.

When you pay attention to leading indicators and dig deeper to understand what's causing trends, you're well on your way to establishing smarter KPIs. That's why it's so important to have an analytics solution that doesn't restrict your ability to explore leading indicators – and instead gives you total freedom to navigate in and around your data.





Create a KPI-driven culture:

Boost data literacy across all your teams.

Choosing more strategic KPIs is an essential first step. But before you roll out any new KPIs, it's important to do a reality check about how they'll be received. Ask yourself: Will everyone in your organization understand what your KPIs mean? Can each team member take the appropriate action to improve performance?

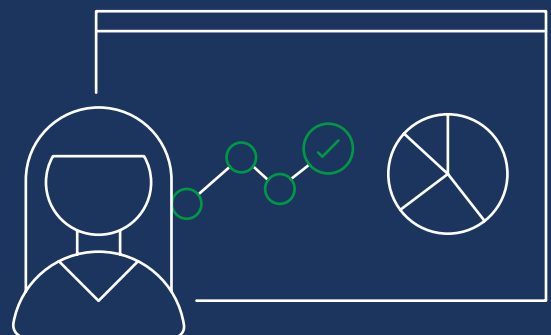
Chances are, the answer is no – and that's normal. In fact, only 24% of business decision-makers are confident in their ability to read, work with, analyze, and argue with data.¹ That's why boosting data literacy has risen to the top of the priority list for so many enterprise leaders. The clearer people are on what the numbers mean, the more empowered – and inspired – they'll be to focus on work that makes the biggest impact.

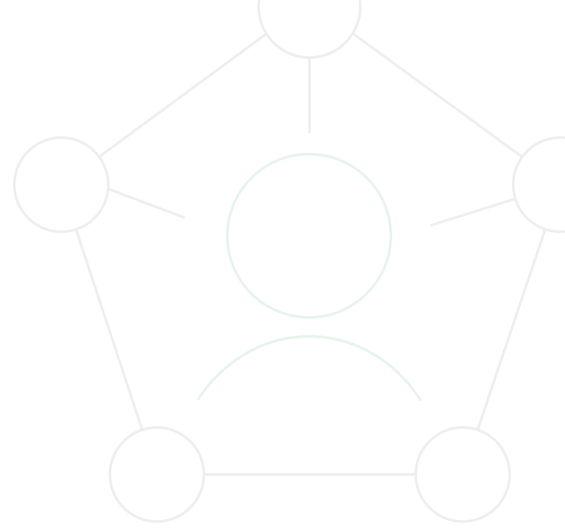
¹ The U.S. Data Literacy Survey, conducted by Censuswide on behalf of Qlik, August 2017 – February 2018.

PRO TIP

Executive buy-in is key.

The best way to reinforce the importance of a KPI is to have executives refer to KPIs in stand-ups, meetings, and performance reviews.





Get everyone speaking data.

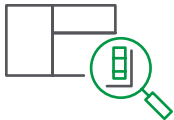
How can you boost data literacy to support your KPI strategy?



1. Create a structured program that includes training. When people understand how their work affects bigger organizational priorities, it gives their jobs meaning. It also helps them feel involved and important, instead of being asked to do yet another task that adds to their workload.



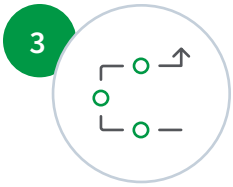
2. Assign ownership to the right people. Different stakeholders have different lenses into your KPIs. Each person on your team should own the KPIs that most closely align with their knowledge, skills, and ability to influence outcomes. And once you determine the relationships between your leading KPIs and various hierarchies of your lagging KPIs, you can create groups of KPIs appropriate for each organizational level.



3. Avoid KPI sprawl. Your BI solution should allow stakeholders to drill down into any dashboard for a closer look at the numbers behind the numbers. That way, they can find the information they need without creating more KPIs. For example, if one of your products is underperforming, managers will want to dig beneath the aggregated results to learn what's going on with sales, service, costs, and operations.



4. Get a boost from technology. BI platforms have made tremendous leaps in recent years, leveraging innovations like natural-language queries, Augmented Analytics, and Machine Learning to become much more intuitive for users at any level – and helping users surface insights they otherwise wouldn't have seen. If you're in the market for a BI solution, search for one that's engineered to increase data literacy for everyone on your team.



3 Establish a process of KPI iteration:

Report, evolve, and refine your KPIs on a schedule.

KPIs, like everything else in business, are subject to change. Over time, your customers will behave differently. Your business goals will evolve in response to the market. You may discover that a KPI isn't helping you progress toward a goal or that it's driving the wrong actions. That's why it's important to establish a formal process of iteration to monitor what's working and what's not.

When is it time to change a KPI?

There are plenty of reasons to revise or replace a KPI – including success. For instance, you may be a sales manager whose top KPI is Total Sales Per Rep. What happens when your reps rise to the occasion, and everyone begins to consistently perform above the target? You might need to set higher targets or increase territory sizes. Or you might want to shift your KPI to an efficiency metric, such as Customer Lifetime Value.

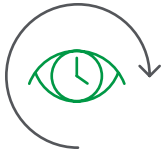
“Companies have access to a growing torrent of statistics that could improve their performance, but executives still cling to old-fashioned and often flawed methods for choosing metrics. In the past, companies could get away with going on gut and ignoring the right statistics because that's what everyone else was doing. Today, using them is necessary to compete. More to the point, identifying and exploiting them before rivals do will be the key to seizing advantage.”

— MICHAEL J. MAUBOUSSIN

“The True Measure of Success,” Harvard Business Review, October 2012

The KPI iteration process.

Follow these steps to keep your KPIs on track as your market, industry, customers, and business evolve:



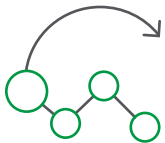
1. Schedule reports on a recurring cycle.

Gather stakeholders to review KPI data on a schedule that follows the natural cadence of your business. For example, telecom companies bill monthly, so once-a-month KPI meetings make sense. Software companies usually release products and financials quarterly, so quarterly meetings may be more appropriate for them.



2. Ask the right questions.

- Do you see any trends or significant changes from last quarter?
- Are any of your KPIs underperforming?
- Are your leading KPIs appropriately informing your lagging KPIs?
- Do the right people own the right KPIs?
- Have any objectives changed?



3. Update your KPIs and publicize all revisions.

- With the information gathered above, revise or reinvent KPIs as appropriate.
- Establish clear next steps to link KPI insights to action.
- Inform all stakeholders of all updates.

What's the best way to report KPIs?

Successful reporting begins with selecting the right ones. Once you have your strategy in place, focus on:

1. Getting the relevant KPIs to the relevant people on a consistent schedule
2. Presenting information in a way recipients can easily understand and act on
3. Going beyond traditional Excel reports or PDFs with interactive dashboards and visualizations, giving your users the power not only to review the data but explore it to uncover new connections

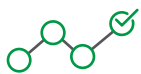
Using KPIs to lead in your market – and your industry.

It's no secret that in the digital era, businesses must use data for every possible advantage. KPI reporting is a vital tool in your data toolbox, helping you focus your approach to using data to lead.

The right KPI strategy involves not only choosing the most appropriate metrics but tracking your progress toward them; managing your team so that acting on the right KPIs at the right time becomes a part of your company's culture and consistently reinventing your KPIs so that they're always serving your business. When you follow the processes outlined above, you'll end up with fewer but more effective KPIs to monitor – which means you can focus on what really counts.

You don't have to go it alone.

Having the right analytics solution makes a difference. Qlik® is built to empower enterprises to much more quickly, easily, and continually establish successful KPIs – including helping you build a KPI-driven culture by supporting data literacy. Our platform gives everyone in your organization, no matter what their skill level, the ability to:



Access insights in near-real time and course-correct or continuously improve



Explore all your data in any direction, including pivoting to other areas



Deepen insights and boost data literacy with the help of Augmented Analytics

Curious about all the ways you could leverage the Qlik platform to support a stronger, smarter, higher-performing KPI strategy? We're ready to help.

Start with a look at how current customers are succeeding with Qlik:
[Qlik.com/customers-stories](https://qlik.com/customers-stories).

Why choose Qlik?

Go further, faster with true end-to-end data integration and data analytics solutions and the expertise you need to build a data-driven enterprise.

With our modern data analytics platform, you can:

- ✔ **Empower everyone to explore with our unique Associative Engine**
- ✔ **Enhance data literacy through AI and natural language interaction**
- ✔ **Deploy with the convenience of SaaS and the choice of multi-cloud and on-premise**

With Qlik, you can empower your analytics users to follow their curiosity, explore their data freely, and make transformative discoveries.

To start your free trial of Qlik Sense, or to learn more, click below.

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ABOUT QLIK®

Qlik's vision is a data-literate world, where everyone can use data and analytics to improve decision-making and solve their most challenging problems. Qlik offers real-time data integration and analytics solutions, powered by Qlik Cloud, to close the gaps between data, insights and action. By transforming data into Active Intelligence, businesses can drive better decisions, improve revenue and profitability, and optimize customer relationships. Qlik serves more than 38,000 active customers in over 100 countries.



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